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CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: October 7, 2014

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts and purchase orders recommended by the Finance Department, Purchasing Division for the Regular Session of October 7, 2014. All items on this list are included on the City Council Agenda for October 7, 2014 to be referred to the appropriate Standing Committee for review and report back to the City Council, except for the 2 personal service contracts with City Council offices.

The comments and review of the Legislative Policy Division staff are printed in bold following the contracts.

Attachment

cc:	Janice Winfrey	City Clerk
	Mark Lockridge	Auditor General
	Palencia Mobley	Mayor's Liaison
	Boysie Jackson	Purchasing Division
	Irvin Corley	Legislative Policy Division
	Marcell Todd	Legislative Policy Division

Statistics compiled for the list of Contracts and Purchases submitted for referral on October 7, 2014.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
Airport	1	0	0	0
City Council 2 Personal Service contracts	2	0	0	1
City-Wide	1	0	1 Extension	1
Fire	1	0	0	1
General Services	2	0	1 Extension	1
Inform.Tech.Services	1	0	0	1
Media Services	1	0	0	0
Municipal Parking 3 Personal Service contracts	3	0	0	1
Plan. & Developmt.	1	0	0	1
Police 1 Personal Service contract	3	0	0	0
Public Works	1	0	0	0
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Totals	17	0 Detroit-Based Business Bids	2 Extensions	7

The Honorable City Council
Contracts and Purchase Orders, Statistics
Items Submitted for Referral October 7, 2014

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This list represents expenditures totaling \$ 15,301,170.46¹

Included in the total costs are the following:

City General Fund	\$ 7,230,118.06
Includes \$7,053,500 for ITS services that may be budgeted to Various funds, not just the General Fund	
Quality of Life Bonds	\$ 6,312,068.00
Airport Funds	\$ 92,790.00
Drug Forfeiture Fund	\$ 86,940.00
Parking Operations	\$ 72,375.00
Grants Fund	\$ 1,169,445.40
Street Funds	\$ 337,434.00

¹ This list includes: Extensions of existing contracts for 4 months and 4 years; New contracts for one-time purchases and terms of 2 months to 5 years.

TO: HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: October 6, 2014

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF OCTOBER 7, 2014**

AIRPORT

2893989 100% City Funding – To Provide General Engineering and Consulting Services – Contractor: QOE Consulting, PLC, Location: 4100 Capital City Blvd, 2nd Floor, Lansing, MI 48906 – Contract Period: October 21, 2014 through October 21, 2019 – Contract Amount: \$92,790.00

Costs budgeted in Airport Improvement Fund, Acct. 5003-100050-000014-239990-04185-0-A6000, Appropriation for

State of Mich. to furnish grant funds for the enhancement and expansion of Coleman Young Airport.

Contract services to be provided as needed and specifically defined during the term. Services may include: Design and construction engineering for standby generator; Airfield electrical upgrades; airfield pavement upgrades; Airport master planning; Land acquisition services; On-call services. Services are indicated to be for the development of the Airport.

Specific services defined in the contract to also include: Preparation of plans, countermeasures for Spill prevention or containment; Airport Part 139 Recertification, through the Federal Aviation Administration.

**Contract costs include: Spill Prevention and Containment plan for \$29,590;
Part 139 Recertification (90 hours at \$180/hr. & 100 hours at \$200 per hour) for \$36,200;
General On-Call services (est. of 150 hours at \$180 per hour) for \$27,000.**

A Request for Qualifications was issued by the State, to select a consultant to assist in airport development projects; a Statement of Qualifications was due on October 30, 2013. Two (2) Statements were received and evaluated; QOE Consulting was scored the highest. The second response received from C & S Companies. QOE was notified they were selected to receive the contract on December 4, 2013.

Contract checklist, dated July 14, 2014, indicates the contract is essential to comply with the federal regulations and comply with the specific education, training and licensure requirements.

**Covenant of Equal Opportunity Affidavit signed 12-6-13;
TAXES: Good Through 1-2-15 and 12-30-14;
Hiring Policy Compliance Affidavit signed 12-6-13, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed Dec. 6, 2013, indicating business established 2010, no records to disclose.**

QOE Consulting has leased space at the Airport beginning July 2014; Most recently, the City Council received a contract with QOE Consulting, the Week of August 19, 2014, for the lease 400 sq. feet of space in the Coleman Young Airport (No. 2896379) was approve for a term of 3 years, through June 30, 2017 for Revenue of \$14,400.

CITY WIDE

2770687 5% City, 95% Other Funding – To Provide Newspaper Advertisements – Contractor: Michigan Chronicle, Location: 479 Ledyard, Detroit, MI 48201 – Contract Period: October 1, 2014 through September 31, 2018 – Contract Amount: \$4,413,890.00

The Contract amount should be corrected to \$4,146,898.96.

This Renewal is for Extension of time only. Reduction in unit pricing has been negotiated through 2018.

Costs budgeted to the following accounts:

Block Grant Fund, Acct. 2001-365160-0-626010-13171-0-0, Appropriation for HOME Administration indicated to include available funding of \$1,102,102 as of Oct. 3, 2014;

Block Grant Fund, Acct. 2001-365110/365120-0-626010-13170-0-0, Appropriation for Neighborhood Outreach indicated to include available funds of \$5,624,871 as of Oct. 3, 2014;

Block Grant Fund, Acct. 2001-360009-0-626010-13594-0-0, Appropriation for FRM-Direct Staffing indicated to include available funding of \$2,687,811 as of Oct. 3, 2014;

General Fund, Acct. 1000-360055-0-626010-13758-0-0, Appropriation for FRM-Indirect Staffing indicated to include available funding of \$3,075,693 as of Oct. 3, 2014; and

General Fund, Acct. 1000-365080-0-626010-13768-0-0, Appropriation Not Identified in the budget information provided.

This request is for an extension of 4 years

This contract was initially approved Jan. 17, 1996 as File 7576, which became Contract No. 2503008, which was replaced with this Contract No. 2770687. The contract was initially approved for City-Wide advertising requirements with estimated costs of \$250,000 per year; the contract was initially approved for an indefinite term of “until terminated.”

According to Purchasing, the primary using Department is now Planning and Development.

This contract was last submitted the Week of August 12, 2013, to renew the contract through July 31, 2014 for a total contract amount of \$4,146,898.96. At that time, it was indicated the contract included unused authorized funds of \$3,612,545.96, so there was no need of additional funding. In 2013, the vendor offered to lower their prices: from \$32 to \$28.80 per column inch for Weekly Classified; and from \$42 to \$37.80 per column inch for Weekly Retail.

In consideration of this 4-year extension, the vendor has offered the following rates:

1st Year, prices will be increased to \$33.80/column inch for Classified and \$42.80/column inch for Retail; 2nd Year, prices will be reduced 5% to \$32.11/column inch for Classified and \$40.66/column inch for Retail; 3rd year, prices will be reduced 3%; and 4th year, prices will be reduced 2% to \$30.53/column inch for Classified, and \$38.65/column inch for Retail.

Contract Discussion continues on following page.

City-Wide - *continued*

2770687 5% City, 95% Other Funding – To Provide Newspaper Advertisements – Contractor: Michigan Chronicle, Location: 479 Ledyard, Detroit, MI 48201 – Contract Period: October 1, 2014 through September 31, 2018 – Contract Amount: \$4,413,890.00

The Contract amount should be corrected to \$4,146,898.96.

This Renewal is for Extension of time only. Reduction in unit pricing has been negotiated through 2018.

Continued Discussion of the contract

According to Purchasing, the current value of the contract is \$4,146,898.96 (the amount indicated above should be corrected); Total expenditures to date are: \$576,663; Remaining on this contract is \$3,570,235.96. There is no request for any additional funding.

Contract checklist, received September 24, 2014, indicates this contract is essential to Planning and Development, to comply with federal regulations, to advertise public hearings, Requests for proposals or Quotations, and advertise the Release of grant funds.

Covenant of Equal Opportunity Affidavit signed 11-5-12;

TAXES: Good Through 12-31-14 and 1-15-15;

Hiring Policy Compliance Affidavit signed 11-5-12, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed Nov. 5, 2012, indicating no records to disclose.

FIRE

2897736 20% City, 80% Other AFG Funding – To Provide Fire Fighter Bunker Boots –
Contractor: T & N Services, Location: 2940 E. Jefferson Avenue, Detroit, MI 48207 –
Contract Amount: \$55,695.00

This contract is for a One Time Purchase

Costs budgeted to General Grants Fund, Acct. 3601-240701-0-623100-13554-0-0, Appropriation for Grant Assistance to Fire Fighters includes available funding of \$307,848 as of October 3, 2014.

3 Bids received to provide 217 pairs of Fire Fighter Bunker Boots.

This award is for the Lowest Bid received from T & N Services for a cost of \$255 per pair of boots, for a total of \$55,335, plus \$360 for freight. Boot manufacturer indicated to be Black Diamond.

Other bids received include: One Source for \$55,710; and The Fire Store for \$59,892.

Contract checklist, received Sept. 9, 2014, indicates this contract is essential for the acquisition of equipment required for fire fighters as part of their job and for their safety.

Covenant of Equal Opportunity Affidavit signed 2-20-14;

TAXES: Good Through 5-21-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 6-15-12, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed June 2, 2010, indicating business established 1984, no records to disclose.

The previous contract for the purchase of Firefighter boots, No. 2867269, was also with T & N Services, approved July 31, 2012, for a term of 2 years, from August 2012 through July 31, 2014, for an estimated cost of \$188,800. Under this contract, a total of 1,600 pairs of Boots could be purchased, over the 2-year term, for a cost of \$118 each. There appears to be an increase of 116% in the cost of the fire fighters boots. Manufacturer is the same, Black Diamond. It is not clear if the proposed contract is for the SAME type of boots.

GENERAL SERVICES

2819573 100% QOL Funding – To Provide for Weed, Grass Cutting and Debris Removal – Contractor: Payne Landscaping, Inc., Location: 7635 Davison, Detroit, MI 48212 – Contract Period: August 1, 2014 through December 31, 2014 – Increased Amount: \$1,510,000.00 – Contract Amount: \$3,832,000.00

Contract Amendment for time and money. Extension to allow additional time for new bid process. **Costs budgeted to Quality of Life Fund, Acct. 3100-350058-0-628500-13824-0-0, Cost Center for Vacant Lot Maintenance includes available funding of \$2,370,604 as of October 7, 2014.**

This request is for the extension of this contract for 4 additional months, from September through December 2014, with an increase of \$1,510,000 to the total contract amount of \$3,832,000, to cover the cost of an additional cut this year (for a total of 2 cuts); This is to use funds provided through the Quality of Life Bonds.

According to the Purchasing file, the total expended, as of June 26, 2014, was \$1,903,614.09.

General Services indicates that new bids will be solicited and new contracts will be awarded for the Spring 2015 season.

This contract was 1 of 3 contracts initially approved on May 25, 2010, for a term of 3 years, through April 2013, to cut weeds and grass, and clean debris, from empty lots. Unit costs of this vendor were approved at \$.0041 and \$.0042 per square foot.

The contracts approved included: Payne Landscaping for \$930,000, over 3 years; Brilar (No. 2819571) for \$700,000; and Major Cement (No. 2819572) for \$100,000. It was determined during the contract term that Major Cement could not perform the required services, therefore area was reassigned to Payne Landscaping.

Contracts with Payne Landscaping and Brilar were both renewed for 1 year, through April 30, 2014; This contract with Payne Landscaping was increased by \$1,392,000 to a total of \$2,322,000; and Brilar was increased by \$1,618,000 to a total of \$2,318,000 for the one-year renewal.

Both contracts were re-submitted in April 2014, to extend the contracts 4 months, through August 2014, and approved April 29, 2014, with no increase in the contract funding. The extension was requested to allow the Department time to re-bid the contracts.

The contract with Brilar (No. 2819571) has been submitted and approved by the City Council on Sept. 16, 2014, to extend the contract through December 31, 2014, with an increase of \$1,510,000 to a total of \$3,828,000.

Contract checklist, received July 15, 2014, indicates this contract is essential for cleaning and cutting vacant lots, and to improve safety for citizens.

Covenant of Equal Opportunity Affidavit signed 9-13-11;

TAXES: Good Through 9-18-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 10-22-12, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed Oct. 22, 2012, indicating no records to disclose.

General Services - continued

2895887 80% State, 20% Vendor Funding – To Provide Thirty-One (31) Auxiliary Power Units for EMS Vehicles – Contractor: Navitas Advanced Solutions Group, Location: 4880 Venture Drive, Suite 100, Ann Arbor, MI 48108 – Contract Amount: \$877,300.00

Requesting a Waiver of Reconsideration

Costs budgeted to Quality of Life Fund, Acct. 3100-350066-0-628500-13824-0-0, Cost Center for GSD Vehicle Acquisition indicates available funds of \$756,700; This contract cost may be included in Encumbered Funds indicated to be \$893,300 as of October 7, 2014.

2 Bids solicited, 2 Bids received on Open Market for the purchase of 31 Auxiliary power units or generators, to be used with the Emergency Medical Service vehicles.

City Council approved on May 27, 2014, the acceptance of a \$750,000 grant from the Fed. Government / CMAQ and Mich. Dept. of Transportation funds for the installation of the Auxiliary power units. The installation of the units indicated to: Save fuel, Lower gas emissions, reduces the preventative maintenance (reduced use of engines), and Increases the life span of the vehicle starting components.

This recommendation is for the Lowest bid received from Navitas Advanced Solutions Group for the cost of \$28,300 per 31 vehicles for \$877,300.

2nd Bid received from Energy Treme for \$905,692.

Costs included in this purchase include: System unit at \$14,000 each; HVAC System for \$8,000 each; System and HVAC Integration for \$4,300 each; Extended Warranty (2 years total) for \$2,000; for the total cost of \$28,300.

Grant funding through MDOT covers the cost of \$22,640 per vehicle for a total of \$701,840;

The vendor is providing \$5,660 per vehicle, for a total of \$175,460 towards the total cost.

The Grant is indicated to expire in October; Grant funding is budgeted in: General Grants Fund, Acct. 3601-471510-004718-644100-13813-0-A4510, Appropriation for

City Council may wish to inquire why the Quality of Life Appropriation is being used, instead of the Grant Fund appropriation for this contract.

Contract checklist, dated Sept. 18, 2014, indicates this purchase is essential for the EMS vehicles.

Covenant of Equal Opportunity Affidavit signed 7-11-14;

TAXES: Good Through 8-29-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 7-11-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed July 11, 2014, indicating business established 2013, no records to disclose.

INFORMATION TECHNOLOGY SERVICES

2896738 100% City Funding – To Provide Professional Resources Related to IT Projects –
Contractor: Data Consulting Group, Inc., Location: 965 E. Jefferson, Detroit, MI 48226
– Contract Period: October 1, 2014 through September 30, 2016 – Contract Amount:
\$7,053,500.00

Costs are charged to the Department/Agency fund and appropriation when services are requested and used.

According to information provided in the Purchasing File, Bids were received from 7 businesses that were evaluated and scored. Three (3) bids were scored the highest and recommended to receive contracts with: Computech Corporation, Futurenet Group, and Data Consulting Group.

Bids were also received from: Experis IT, Kelly, Sigma Associates, and UST Inc.

The contract is for the professional and technical personnel to provide computer programming, coding and analysis services required for various computer, data processing projects of City Departments and agencies.

The contracts are recommended for a period of 2 years.

The contract costs are divided 4 groups: Program Management hourly rates range from \$65 (Project Assistant) to \$195 (Program Director); System Development/Implementations Group hourly rates range from \$70 (Technical Writer, and Programmer/Analyst) to \$120 (Database Administer, and Oracle Developer); Technical Support hourly rates range from \$52 (Help Desk Technician) to \$65 (System Administrator); Information Design hourly rates include \$55 (Graphic Designer) and \$90 (Web Designer).

Contract checklist, dated August 11, 2014, indicates this contract is essential to provide the technical resources/personnel for various computer/ Information Technology projects that are essential to functions of the using departments.

**Covenant of Equal Opportunity Affidavit signed 6-5-13;
TAXES: Good Through 7-1-15 and 12-30-14;
Hiring Policy Compliance Affidavit signed 6-5-13; Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 12-5-13, indicating business established 1990, no records to disclose.**

previously 7 contracts were approved for ITS Professional Services with Futurenet (No. 2821494), Computech (No. 2821496), CW (Compuware) Professionals (No. 2821501) Sigma (No. 2821495), Data Consulting (No. 2821499) PIE Management (No. 2821497), Universal System Technology (No. 2821504). These contracts were awarded for a 2 year term from July 1, 2010 through June 30, 2012; A total of 13 contracts were to have been recommended for a total annual budget of \$15,750,000. The 7 contracts were amended to extend the contracts. Recently, 5 contracts were submitted to extend their terms 3 months, July through Sept. 30, 2104, until the proposed contracts could be implemented.

MEDIA SERVICES

2896772 100% City Funding – To Provide Assistance for the Deployment of a Sophisticated Solution for Cable Broadcast Station Playback Automation – Contractor: VTP, Inc., Location: 41210 Bridge Street, Novi, MI 48275 – Contract Period: Upon Receipt of Written Notice to Proceed and Through 48 Months Thereafter – Contract Amount: \$96,119.06

Costs budgeted to General Fund, Acct. 1000-350324-000146-644100-13366-0-A5510, Appropriation for P.E.G. Fees includes available funding of \$496,207 as of October 3, 2014

3 Bids received for the installation of a sophisticated solution for cable broadcast station playback automation.

This recommendation is for approval of the Lowest Bid received from VTP, Inc. for installation of 2 HDTV Channels for the City Council to improve playback and help get the timing right with live events. The contract is indicated to be for 48 months, which may include the warranty on the equipment. According to the scope of services, within a week of receiving the Purchase Order, the business will conduct a site visit to determine installation and training; within 30 days of receiving the Purchase Order, the equipment will be shipped to VTP in Novi, the Playback system will be installed, and on-site training for use of the system will be coordinated.

The Low bid received from VTP was for \$82,677; It appears, Additional costs totaling \$13,442.06 are added to the Low bid, in a price quotation dated Sept. 8, 2014.

Other Bids received from: Playbox Technology (based in Georgia) for \$83,476; and Pebble Broadcast Systems (based in Colorado) for \$161,166.22

Contract checklist, received Oct. 2, 2014,

Covenant of Equal Opportunity Affidavit signed 8-15-14;

TAXES: Good Through 9-12-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 8-15-14, Do not use Employment applications, require applicants to submit their resumes;

Slavery Era Records Disclosure Affidavit signed August 15, 2014, indicating business established 1977, no records to disclose.

PLANNING AND DEVELOPMENT

2896965 100% Federal Funding – To Provide Financial Assistance to Homeless Residents for Delinquent Utility Bills – Contractor: The Heat and Warmth Fund (THAW), Location: 607 Shelby, Suite 400, Detroit, MI 48226 – Contract Period: October 1, 2013 through December 31, 2015 – Contract Amount: \$247,589.40

Costs budgeted to Discretionary Grant Fund, Acct. 2002-366145-0-617900-11815-0-A5120, Appropriation for Emergency Shelter Grant includes available funding of \$862,670 as of October 3, 2014.

Funding is from the 2010-2011 Emergency Shelter Grant for funding to nonprofit organizations to provide outreach, emergency shelter, homelessness prevention, rapid re-housing, transitional housing and/or essential support services for benefit of homeless individuals.

Project Coordinator for the Agency is Sheri McAboy.

This contract is anticipated to enable the Agency to assist 200 households. DTE provides matching funds for the Energy Assistance for \$207,589.40.

Services provided to homeless or households at risk of becoming homeless by providing direct energy assistance for the period from Sept. 1, 2014 through December 2014.

Referrals for assistance received from United Way 2-1-1, utility companies and Continuum of Care participants.

Budgeted costs include: Personnel costs (including taxes and fringe benefits) for \$35,800; Lead Based Visual Inspections at \$60 per hour for 70 inspections for \$4,200; Energy Assistance funds of \$207,589.40.

Contract checklist, received July 24, 2014, indicating this contract is essential to comply with HUD guidelines and to initiate services authorized under the Emergency Shelter Grant.

Covenant of Equal Opportunity Affidavit signed 7-30-14;

TAXES: Good Through 7-29-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 7-30-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed July 30, 2014, indicating no records to disclose.

POLICE

2897829 100% Federal Funding – To Provide 105 Police Vehicles (Model: Dodge Charger) – Contractor: Bill Snethkamp Lansing Dodge, Inc., Location: 6131 Pennsylvania Avenue, Lansing, MI 48911 – Contract Amount: \$4,802,068.00

Costs budgeted to Quality of Life Fund, Acct. 3100-350105-0-628500-13824-0-0, Cost Center for Police Fleet Replacement indicated to include available funding of \$2,638,564; the cost of this contract is likely part of the encumbered funds indicated to be \$6,836,883 as of October 7, 2014.

6 Bids received for the procurement of 105 Police vehicles. The Awards were based on 7 groups of vehicles; 7 groups were awarded to Bill Snethkamp as follows:

10 Marked Scout Cars without technology, awarded to 2nd Low Bid from Bill Snethkamp at \$30,927 each, for a total of \$309,297.

Lowest bid from Jefferson Chevrolet at \$30,487 rejected, did not meet specifications; 3rd bid from Galeana's Van Dyke Dodge for \$31,359 each.

50 Marked Scout Cars with technology, awarded to 3rd Low Bid from Bill Snethkamp for \$49,723 each, and a total of \$2,486,150.

Lowest bid from Galeana's Van Dyke Dodge for \$47,801 rejected and 2nd Low bid from Jefferson Chevrolet for \$49,283 each reject – Lower bids did not meet specifications.

12 Executive, semi-marked vehicles, awarded to 3rd Low bid from Bill Snethkamp at \$32,853 each, for a total of 394,236.

Lowest bid from Jefferson Chevrolet for \$29,409 and 2nd Bid from Galeana's Van Dyke Dodge for \$32,274 both rejected, did not meet specifications.

19 Semi-Market B & E Scout cars awarded to 2nd Low Bid received from Bill Snethkamp for \$48,606 each, a total of \$923,514.

Lowest Bid from Galeana's Van Dyke Dodge for \$48,606 rejected did not meet technology specifications; 3rd Bid from Jefferson Chevrolet for \$51,041 each.

14 Traffic Scout vehicles with technology awarded to 3rd Low Bid from Bill Snethkamp for \$52,159 each, a total of \$730,226.

Lowest Bid from Galeana's Van Dyke Dodge for \$50,786 rejected, did not include technology equipment; 3rd Bid from Jefferson Chevrolet for \$51,041.

Two additional groups of vehicles to be recommended includes:

55 General Assigned vehicles at \$30,000 awarded to Lowest Bid received from Jorgensen Ford at \$30,000 each, for a total of \$1,650,000. 2nd Bid received from Bob Maxey for \$30,253.32 each.

20 Marked Scout Cars with technology awarded to 2nd Low Bid received from Berger Chevrolet for \$49,163 each, for a total of \$983,260.

Lowest bid from Galeana's Van Dyke Dodge for \$47,801 rejected, did not meet technology specifications. Other bids received include: Jefferson Chevrolet for \$49,283; Jorgensen Ford for \$49,500; and Bob Maxey Ford for \$49,515.55.

Continued Discussion on following Page

Police Department - continued

2897829 100% Federal Funding – To Provide 105 Police Vehicles (Model: Dodge Charger) –
Contractor: Bill Snethkamp Lansing Dodge, Inc., Location: 6131 Pennsylvania Avenue,
Lansing, MI 48911 – Contract Amount: \$4,802,068.00

Continued Discussion of contract:

The total expenditures for the procurement of 180 Police Vehicles (This proposed contract with Bill Snethkamp for 105 vehicles, contracts with Jorgensen Ford for 55 vehicles and Berger Chevrolet for 20 vehicles) is \$7,3476,656.

The total for the 5 groups of vehicles recommended to be awarded to Bill Snethkamp is \$4,843,396, which is \$42,300 more than what is reported to the City Council.

Contract checklist, received, not dated, indicating this contract is essential for the acquisition of the Police vehicles to replace older vehicles and vehicles that are in disrepair.

Covenant of Equal Opportunity Affidavit signed 9-15-14;

TAXES: Good Through 9-9-15 and 1-15-15;

**Hiring Policy Compliance Affidavit signed 9-2-14, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed Sept. 2, 2014, indicating no records to disclose.**

Contract No. 2871416 was approved, in November 2012, with Bill Snethkamp for the purchase of 56 Police Vehicles for a total of \$2,254,920.68. Bill Snethkamp was awarded the contract based on their prices provided through MiDeal.

Police Department - *continued*

2898549 100% Other (Forfeiture) Funding – To Provide Software License and Maintenance for Narcotics, Gang Enforcement Database for Intelligence and Statistical Data – Contractor: Automated Investigation Management Services, Inc. (AIMS), Location: 145 Mallard Pointe Drive, Pelham, AL 25124 – Contract Period: July 1, 2014 through December 31, 2017 – Contract Amount: \$86,940.00/3 yrs.

Costs budgeted to Drug Law Enforcement Fund, Acct. 2601-370760-000167-617906-00648-0-A1083, Appropriation for Enhanced Drug Enforcement includes available funding of \$4,797,152 as of October 3, 2014.

This request is for approval of a contract to provide the software licensing and maintenance of the specialized software used for Narcotics and Gang enforcement, for a term of 3 years.

The cost for the software licensing and maintenance, 7-1-14 through 6-30-15 is \$31,050;

Year 2 from July 1, 2015 through June 30, 2016, the cost is reduced to \$27,945;

Year 3 from July 1, 2016 through June 30, 2017, the cost is \$27,945.

The Term indicated above through December 31, 2017 appears to be incorrect.

The award of this contract to the Sole Source, AIMS, was approved by Purchasing on Oct. 1, 2014. AIMS is the sole supplier of support and maintenance services for the Allstar Knowledge Systems, including updates and related services for their Computer Assisted Narcotics Enforcement System, Computer Assisted Gang Enforcement System, and the Allstar Case Management System.

Contract checklist, dated Sept. 24, 2014, indicates this contract is essential to provide the licensing and support for the software databases used for Narcotics and Gang enforcement.

Covenant of Equal Opportunity Affidavit signed 6-26-12;

TAXES: Good Through 9-18-15 and 12-30-14;

Hiring Policy Compliance Affidavit signed 2-27-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed June 26, 2012, indicating business established 2009, no records to disclose.

There were 2 previous Confirming Purchase Orders approved with AIMS for Software Licensing and Maintenance. No. 2883754 approved October 29, 2013 for \$62,100, paid invoices for 2 years, July 1, 2011 through June 2013 at \$31,050 per year.

No. 2812453, approved in February 2010, paid for the period from July 1, 2009 through June 30, 2010 for \$31,050.

PUBLIC WORKS

2898663 100% Other (Street) Funding – To Provide Two (2) Diesel Truck Tractors with Chassis –
Contractor: Wolverine Freightliner – Eastside, Location: 107 S. Groesbeck, Mt.
Clemens, MI 48043 – Contract Amount: \$337,717.00 *The amount should be \$337,434.*
This is a One-Time Purchase

Costs budgeted to the following Accounts:

Major Street Fund, Acct. 3301-193850-000048-644600-04189-0-A4570, Appropriation for Major Street Capital includes available funding of \$76,504,621 as of October 3, 2014; and
Local Street Fund, Acct. 3302-190870-000050-644600-04190-0-A4570, Appropriation for Local Street Capital includes available funding of \$21,616, 131 as of October 3, 2014.

18 Bids solicited, 1 bid received on Open Market for the purchase of 2 Diesel Truck Tractors required by Street Maintenance Division of Public Works.

The Sole Bid received from Wolverine Freightliner for a costs of \$168,717 each, for a total of \$337,434 (*the amount indicated above is incorrect*). The Truck Tractor is manufactured by Freightliner and includes a 5-Year unlimited warranty for parts and labor.

According to the Buyer, this vehicle is not available through the Cooperative Agreements.

Contract checklist, received Oct. 1, 2014, indicates this contract is essential to acquire the equipment necessary to pull trailers used to transport off-road equipment, such as road resurfacing equipment and snow removal equipment.

Covenant of Equal Opportunity Affidavit signed 5-6-14;

TAXES: Good Through 9-30-15 and 12-30-14;

Hiring Policy Compliance Affidavit signed 5-6-14, Employment application submitted DOES INCLUDE a question if ever convicted of a crime, and also authorizes investigation of applicant's criminal record;

Slavery Era Records Disclosure Affidavit signed May 6, 2014, indicating no records to disclose.

PERSONAL SERVICE CONTRACTS

CITY COUNCIL

86978 100% City Funding – To Provide a Legislative Assistant to Council Member Mary Sheffield – Contractor: Ari Ruttenberg, Location: 25113 West Roycourt, Huntington Woods, MI 48070 – Contract Period: September 9, 2014 through June 30, 2015 – \$28.44 per hour – Contract Amount: \$48,000.00

Costs budgeted to General Fund, Acct. 1000-520335-020006-617903-13673-0-A5060, Appropriation for District 5 Council Member includes available funding of \$415,205 as of October 3, 2014.

Contract checklist submitted, Not dated, indicating contract is required for services to the Council Member.

TAXES: Good Through 9-10-15 and 1-15-15.

86982 100% City Funding – To Provide a Legislative Assistant to Council Member Raquel Castaneda-Lopez – Contractor: Mariela Rodriguez, Location: 2005 Cabot St., Detroit, MI 48209 – Contract Period: September 12, 2014 through October 24,, 2014 – \$10.00 per hour – Contract Amount: \$1,200.00

Costs budgeted to General Fund, Acct. 1000-520340-020007-617903-13674-0-A5060, Appropriation for District 6 Council Member includes available funding of \$430,230 as of October 3, 2014.

Contract checklist dated Sept. 11, 2014, indicating contract is required for services to the Council Member.

TAXES: Good Through 7-25-15 and 1-15-15.

Personal Service Contracts

MUNICIPAL PARKING

86985 100% City Funding – Manager – To Provide Management and Operational Services for the City of Detroit Parking Violations Bureau – Contractor: Theresa A. Kozak, Location: 11920 Champaign St., Warren, MI 48089 – Contract Period: October 5, 2014 through March 4, 2015 – \$28.12 per hour – Contract Amount: \$24,375.00

Costs budgeted to Parking Operating Fund, Acct. 5102-340030-000145-617900-04108-0-A3570, Appropriation for Operation and Maintenance includes available funding of \$13,321,399 as of October 3, 2014.

Contract is for Services as the Garage Manager, including the daily management oversight of the Ford Underground Garage (E. Jefferson), Millennium Garage (Congress), and Premier Garage (Woodward). Ensure all administrative responsibilities in the daily operation of the garages are completed, including daily revenue reporting, scheduling employees to work, empty pay stations, handle customer complaints, check facilities daily for any issues and resolve the issues.

Supervise and manage the activities of all subordinate garage contract workers or employees.

Services provided 8 hours per day, Monday through Friday, between 8 AM to 6 PM at \$28.12 per hour.

TAXES: Good Through 9-17-15 and 1-15-15.

**The following affidavits were also included, but are not required for Personal Service contracts:
Covenant of Equal Opportunity Affidavit signed 9-16-14;
Hiring Policy Compliance Affidavit signed 9-16-14;
Slavery Era Records Disclosure Affidavit signed 9-16-14.**

Personal Service Contracts

MUNICIPAL PARKING

86987 100% City Funding – Supervisor – To Provide Supervisory Services for a Parking Facility – Contractor: Khalid Hussain, Location: 3706 Garrick Street, Warren, MI 48091 – Contract Period: October 5, 2014 through September 4, 2015 – \$12.50 per hour – Contract Amount: \$24,000.00

Costs budgeted to Parking Operating Fund, Acct. 5102-340030-000145-617900-04108-0-A3570, Appropriation for Operation and Maintenance includes available funding of \$13,321,399 as of October 3, 2014.

Contract is for Services provided at the Premier Garage, 8 hours per day, between the hours of 6 AM to 11 PM at \$12.50 per hour.

Contractor reports to the Parking Garage Manager; Collects payments and process tickets form monthly and transient parking; Troubleshoot equipment malfunctions; Patrol garage daily to check for vagrants, cleanliness, trip hazards; Activate and de-activate monthly cards; Submit daily reports to the Garage Manage of any / all incidents.

TAXES: Good Through 9-18-15 and 1-15-15.

The following affidavits were also included, but are not required for Personal Service contracts:

Covenant of Equal Opportunity Affidavit signed 9-17-14;

Hiring Policy Compliance Affidavit signed 9-17-14;

Slavery Era Records Disclosure Affidavit signed 9-17-14.

Personal Service Contracts

MUNICIPAL PARKING

86988 100% City Funding – Supervisor – To Provide Supervisory Services for a Parking Facility – Contractor: Brandon Marcel Patton, Location: 2566 E. Grand River, Loft #149, Detroit, MI 48211 – Contract Period: October 5, 2014 through September 4, 2015 – \$12.50 per hour – Contract Amount: \$24,000.00

Costs budgeted to Parking Operating Fund, Acct. 5102-340030-000145-617900-04108-0-A3570, Appropriation for Operation and Maintenance includes available funding of \$13,321,399 as of October 3, 2014.

Contract is for Services provided at the Premier Garage, 8 hours per day, between the hours of 6 AM to 11 PM at \$12.50 per hour.

Contractor reports to the Parking Garage Manager; Collects payments and process tickets form monthly and transient parking; Troubleshoot equipment malfunctions; Patrol garage daily to check for vagrants, cleanliness, trip hazards; Activate and de-activate monthly cards; Submit daily reports to the Garage Manager of any / all incidents.

TAXES: Good Through 10-1-15 and 1-15-15.

**The following affidavits were also included, but are not required for Personal Service contracts:
Covenant of Equal Opportunity Affidavit signed 9-19-14;
Hiring Policy Compliance Affidavit signed 9-18-14;
Slavery Era Records Disclosure Affidavit signed 9-18-14.**

POLICE

86952 100% State Funding – To Provide A Legal Instructor for the Detroit Police Department Academy – Contractor: Michael Lehto, Location: 48138 Picadilly Court, Canton, MI 48187– Contract Period: July 1, 2014 through June 30, 2015 – \$60.00 per hour – Contract Amount: \$20,160.00

Costs budgeted to General Fund, Acct. 1000-370750-0-617903-00580-0-0, Appropriation for PA 301-302 Training includes available funding of \$515,860 as of October 3, 2014.

Contract is for services as a Legal Instructor in the Police Academy, at 6050 Linwood. Instructor to provide information on Law of Search and Seizure; the 8-hour course is provided once per week for 42 weeks.

Contract checklist, dated July 31, 2014, indicates this contract is essential for services to provide required training classes in Police Academy.

TAXES: Good Through 8-20-15 and 1-15-15.